

Disbursement Policy

As Adopted: December 12, 2007

In general the Monroe County Airport Authority (“the Authority”) follows the disbursement policy of Monroe County (“the County”). The disbursement policy of the County is contained within its’ Procurement Policy. The Authority utilizes the SAP accounting system to initiate disbursements and all checks are issued by the County Controller. The authorized check signor for the Authority is the Treasurer. The Treasurer, Assistant Treasurer and Administrative Director are authorized signors for other disbursing documents as appropriate. Any conflict between the best interest of the Authority and County policy will be resolved by the Administrative Director.