

**Agenda
Monroe County Airport Authority
Regular Meeting
May 18, 2022
12:00 pm**

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| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Notice of Public Hearing Concerning adoption of Video Conferencing Crumb Policy to permit the Monroe County Airport Authority attendance of Directors of the Authority at Annual Board Meetings, General Board Meetings, Board & Meetings of the Committees of the Board by Video Conferencing when extraordinary circumstances exist. | |
| 4. Approval of Minutes from March 23, 2022 | Vazzana |
| 5. Treasurers Report | Franklin |
| 6. Audit Committee Report | Perrone |
| 7. Authorize an Amendment to the Contracts with Car Rental Concessions for the Monroe County Airport Authority at the Frederick Douglass - Greater Rochester International Airport | Moore |
| 8. Authorize a Contract with Bonadio & Co., LLP to Provide External Audit Services for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Moore |
| 9. Authorize the Attendance of Directors at Annual Board Meetings, General Board Meetings, Board & Meetings of the Committees of The Board by Video Conferencing | Crumb |
| 10. Traffic Report | Haas |
| 11. Directors Report | Moore |
| 12. Other Business | Vazzana |

Next meeting is July 20, 2022

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. __ of 2022

AUTHORIZE AN AMENDMENT TO THE CONTRACTS WITH CAR RENTAL CONCESSIONS FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment of the current car rental concession agreements at the Frederick Douglass Greater Rochester International Airport with SNORAC, LLC d/b/a National Car Rental, SNORAC, LLC d/b/a Enterprise Rent-A-Car, The Hertz Corporation; The Hertz Corporation d/b/a Dollar; Avis Rent A Car System, LLC; Budget Rent A Car System, Inc.

Section 2. The Amendment shall change the minimum annual guarantee for the option period of October 1, 2022 through September 30, 2023 to 85% of the prior year's 10% gross revenues.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither SNORAC, LLC d/b/a National Car Rental, SNORAC, LLC d/b/a Enterprise Rent-A-Car, The Hertz Corporation; The Hertz Corporation d/b/a Dollar; Avis Rent A Car System, LLC; Budget Rent A Car System, Inc., nor any of their principal officers, owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: May 18, 2022

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held May 18, 2022.

Dated: May 18, 2022

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2022

**AUTHORIZE A CONTRACT WITH BONADIO & CO., LLP TO PROVIDE
EXTERNAL AUDIT SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY
AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL
AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with Bonadio & Co., LLP with offices at 171 Sully's Trail, Pittsford, NY 14534, to provide external audit services for the Monroe County Airport Authority at the Frederick Douglass - Greater Rochester International Airport.

Section 2. Bonadio & Co., LLP was determined by a Selection Committee to be a qualified respondent to a Request for Proposal (RFP) advertised by the Monroe County Airport Authority. The term of this Agreement is from the date first written through September 30, 2025 and is for audit of fiscal years 2022, 2023 and 2024. The contract and any amendments thereto, are awarded at an annual cost as follows:

2022 Audit:	\$53,650
2023 Audit:	\$57,300
2024 Audit:	\$60,400

Section 3. Funds will be appropriated in the 2022 budget for this purpose.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither, Bonadio & Co, LLP, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: May 18, 2022

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held May 18, 2022.

Dated: May 18, 2022

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2022

**AUTHORIZE THE ATTENDANCE OF DIRECTORS AT ANNUAL BOARD MEETINGS,
GENERAL BOARD MEETINGS, BOARD AND MEETINGS OF THE COMMITTEES OF
THE BOARD BY VIDEO CONFERENCING**

**BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:**

Section 1. The Monroe County Airport Authority hereby authorizes the attendance of directors at Annual Board Meetings, General Board Meetings, Board and meetings of the Committees of the Board by video conferencing, pursuant to the terms and conditions of the Video Conferencing Policy attached hereto as Exhibit "A".

Section 2. This resolution shall take effect immediately

ADOPTION:

Dated: May 18, 2022

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held May 18, 2022.

Dated: May 18, 2022

Donald L. Crumb, Jr., Esq., Assistant Secretary

Exhibit "A"

Video Conferencing Policy

As Adopted: May 18, 2022

This Video Conferencing Policy is adopted to permit the Monroe County Airport Authority (Authority) attendance of Directors of the Authority at Annual Board Meetings, General Board Meetings, Board and Meetings of the Committees of the Board (collectively "Meetings") by Video Conferencing. The policy is not meant to change or curtail what the Authority has always done to comply with the Open Meetings Law. The policy has been adopted Public so that the Authority may expand, in extraordinary circumstances only, the ability of public bodies to meet using remote access technology.

- The Authority has adopted Resolution __ of 2022, which permits Directors to attend meetings through the use of videoconferencing from a location not open to the public, when the requirements set forth below have been met.
- The Authority has already determined, after a public hearing, the following shall constitute extraordinary circumstances acceptable for participation by a Director in a meeting through the use of videoconferencing:
 - Disability
 - Illness
 - Care giver responsibilities
 - Significant or unexpected factor or event approved by the Administrative Director.
- Director desiring to participate in a meeting using video conferencing may do so if the quorum requirements set forth below are met and if they are unable to be physically present at any such meeting location due to extraordinary circumstances, as set forth below.
- The option to participate using videoconferencing is contingent upon there being a quorum of Directors gathered at a physical location or locations open to the public.