

Agenda
Monroe County Airport Authority
Regular Meeting
July 15, 2020
12:00 pm

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| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Approval of Minutes from May 20, 2020 | Vazzana |
| 4. Treasurers Report | Franklin |
| 5. Audit Committee Report | Perrone |
| 6. Authorize a contract with Stonebridge Business Partners to Provide Internal Audit Services for the Monroe County Airport Authority at the Greater Rochester International Airport | Moore |
| 7. Authorize a Contract with Universal Protection Service, LLC d/b/a Universal Security Services to Provide Employee Security Screeners for the Monroe County Airport Authority at the Greater Rochester International Airport | Moore |
| 8. Authorize a Contract with Universal Protection Service, LLC d/b/a Universal Security Services to Provide Employee Badging Services for the Monroe County Airport Authority at the Greater Rochester International Airport | Moore |
| 9. Traffic Report | Haas |
| 10. Directors Report | Moore |
| a. Capital Project Report | |
| b. General Items | |
| 11. Other Business | Vazzana |

The next meeting will be September 23, 2020 @ 12 Noon.

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2020

AUTHORIZING A CONTRACT WITH STONEBRIDGE BUSINESS PARTNERS TO PROVIDE INTERNAL AUDIT SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with Stonebridge Business Partners to provide Internal Audit services for the Monroe County Airport Authority.

Section 2. Stonebridge Business Partners was determined by a Selection Committee to be the most qualified of the two respondents. The Internal Audit services to be provided are the Monroe County Airport Authority's financial operations, including but not limited to, review of financial policies, procedures and practices. This contract will be for a period of one (1) year, with options exercisable by the Authority to renew for up to two (2) consecutive one (1) year terms, subject to performance review. This contract is to be awarded at an annual cost not to exceed \$75,000.

Section 3. Funding is available for this contract in the 2020 Monroe County Airport Authority budget as adopted by Resolution 15 of 2019 on September 18, 2019.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither Stonebridge Business Partners, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: July 15, 2020

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held July 15, 2020.

Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2020

**AUTHORIZE A CONTRACT WITH UNIVERSAL PROTECTION SERVICE, LLC d/b/a
UNIVERSAL SECURITY SERVICES TO PROVIDE EMPLOYEE SCREENING
SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with Universal Protection Service, LLC d/b/a Universal Security Services to provide employee screening services for the Monroe County Airport Authority at the Greater Rochester International Airport.

Section 2. Universal Protection Service, LLC d/b/a Universal Security Services was determined by a Selection Committee to be a qualified proposer in response to a Request for Proposals (RFP) issued by the Monroe County Airport Authority. The contract will be for a period of one (1) year with the option to renew for up to three (3) consecutive one (1) year terms at the sole discretion of the Authority.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither Universal Protection Service, LLC d/b/a Universal Security Services, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 4. The Administrative Director will finalize the terms of this agreement prior to the execution of the professional service agreement.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: July 15, 2020

Vote: X-X

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Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held July 15, 2020.

Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2020

**AUTHORIZE A CONTRACT WITH UNIVERSAL PROTECTION SERVICE, LLC d/b/a
UNIVERSAL SECURITY SERVICES TO PROVIDE AIRPORT BADGING SERVICES
FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with Universal Protection Service, LLC d/b/a Universal Security Services to provide badging services for the Monroe County Airport Authority at the Greater Rochester International Airport.

Section 2. Universal Protection Service, LLC d/b/a Universal Security Services was determined by a Selection Committee to be a qualified proposer in response to a Request for Proposals (RFP) issued by the Monroe County Airport Authority. The contract will be for a period of one year with the option to renew for up to three (3) consecutive one (1) year terms at the sole discretion of the Authority.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither Universal Protection Service, LLC d/b/a Universal Security Services, nor any of its principal officers, owe any delinquent Monroe County property taxes.

Section 4. The Administrative Director will finalize the terms of this agreement prior to the execution of the professional service agreement.

Section 5. This resolution shall take effect immediately.

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Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary