

**Agenda
Monroe County Airport Authority
Regular Meeting
November 18, 2020
12:00 pm**

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|---|----------|
| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Approval of Minutes from September 23, 2020 | Vazzana |
| 4. Treasurer's Report | Franklin |
| 5. Audit Committee Report | Perrone |
| 6. Approval and Adoption of the 2021 Rates and Charges and Aviation Fees and Charges for the Monroe County Airport Authority at the Greater Rochester International Airport | Moore |
| 7. Authorize a Contract with VMD Systems Integrators, Inc. to Provide Exit Lane Monitors for the Monroe County Airport Authority at the Greater Rochester International Airport | Moore |
| 8. Amend Resolution No. 16 of 2020 to Authorize a Lease with Federal Express Corporation, for approximately 352,544 Square Feet Premises Improved with a Commercial Building owned by Federal Express Corp. Located at 1195 Scottsville Rd.at the Greater Rochester International Airport | Moore |
| 9. Traffic Report | Haas |
| 10. Director's Report | Moore |
| 11. Annual Board Evaluation | Crumb |
| 12. Schedule the dates for the 2021 Authority Meetings | Crumb |
| 13. Other Business | Vazzana |

Next meeting is January 20, 2021

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ OF 2020

APPROVAL AND ADOPTION OF THE 2021 RATES AND CHARGES AND AVIATION FEES AND CHARGES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the 2021 Rates and Charges and Aviation Fees and Charges at the Greater Rochester International Airport as presented at this meeting and appended hereto and made a part hereof.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: November 18, 2020

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 18, 2020.

Dated: November 18, 2020

Donald L. Crumb, Jr., Esq., Assistant Secretary

Exhibit G-3

**Summary of Airline Rates Assessed
Budget Rates and Charges
Monroe County Airport Authority
Greater Rochester International Airport
Illustration for FY 2021 (January 1, 2021 - December 31, 2021)**

	2021 Rates		Unit	Exhibit	ULA Section
	Signatory	Non Signatory			
Terminal Rental Charges					
Type 1: Ticket Counter & Queue	\$ 42.31	\$ 46.54	per square foot	G-5	8.02
Type 2: Ticket Offices; Upper Level Offices V.I.P. Rooms; Hold Rooms	\$ 38.08	\$ 41.89	per square foot	G-5	8.02
Type 3: Bag Claim; Baggage Services Offices; Sec. Chkpt.	\$ 33.85	\$ 37.24	per square foot	G-5	8.02
Type 4: Bag Make Up; Operations Area Ofcs.	\$ 29.62	\$ 32.58	per square foot	G-5	8.02
Type 5: Tug Drives	\$ 10.58	\$ 11.64	per square foot	G-5	8.02
Passenger Facility Charge (PFC)	\$ 4.50	\$ 4.50	per enplaned pax	G-5	8.02
Cost per Enplaned Passenger (CPE)	\$ 14.14	\$ 14.14	per enplaned pax		
Joint Use Rental Fee					
Variable	\$ 2.96	n/a	per enplaned pax	G-6	8.02
Fixed	\$ 36,183	n/a	per year	G-6	8.02
Non-Signatory Joint Use Fee	n/a	\$ 3.62	per enplaned pax	G-6	8.09
Aircraft Apron Fee	\$ 529.88	\$ 529.88	per linear foot	G-4	8.03
Aircraft Parking Charges ¹					
Aircraft with 49 or less seats	\$ 100.00	\$ 100.00	per eight (8) hour period		8.07
Aircraft with 50 or more seats	\$ 200.00	\$ 200.00	per eight (8) hour period		8.07
Aircraft Landing Fee	\$ 4.23	\$ 4.65	per 1,000 lbs. Mglw	G-4	8.01
Authority Gate Use Charge					
Aircraft with 33 or less seats	\$ 48.42	\$ 53.26	per turn	G-7	8.04
Aircraft with 34 to 66 seats	\$ 96.84	\$ 106.52	per turn	G-7	8.04
Aircraft with 67 to 99 seats	\$ 145.26	\$ 159.78	per turn	G-7	8.04
Aircraft with 100 or more seats	\$ 193.67	\$ 213.04	per turn	G-7	8.04
Loading Bridge Rental Charge	\$ 1,000.00	\$ 1,000.00	per month		8.05
Fuel Flowage Fee	n/a	\$ 0.07	per applied gallon		8.08
Glycol Flowage Fee	\$ 1.15	\$ 1.15	per applied gallon		8.08

1.) Charges for the parking of aircraft on unleased ramp aprons or taxiways. Charges are per aircraft and are per eight hour period (RON). Waived for Signatory Airlines parking aircraft due to mechanical delays.



FREDERICK DOUGLASS GREATER ROCHESTER INTERNATIONAL AIRPORT AVIATION FEES AND CHARGES

Effective 1/1/21
Expires 12/31/21

1. Aviation Landing Fee
2. Aircraft Field Permit
3. Fuel Flowage Fee
4. Glycol Flowage Fee

1. Aviation Landing Fee

An Aviation Landing Fee shall be charged by the Monroe County Airport Authority for the use of the Greater Rochester International Airport by each aircraft which does not hold a currently valid Monroe County Aircraft Field Permit. The Director of Aviation or his/her designee shall collect such fee. Excluded from any fees are all military, federal, and state owned or operated aircraft, and Medi-Evac flights.

Aviation Landing Fee Rate Schedule 1/1/21 - 12/31/21

0 lbs. - 4,000 lbs. (MGLW)	\$3.00 flat rate per landing
4,001 lbs. - 8,000 lbs. (MGLW)	\$5.00 flat rate per landing
8,001 lbs. - 12,500 lbs. (MGLW)	\$7.00 flat rate per landing
12,501 lbs. - up	(MGLW) \$4.23 per 1000 lbs. Signatory Airline rate
12,501 lbs. - up	(MGLW) \$4.65 per 1000 lbs. Non-Signatory Airline rate

2. Aircraft Field Permit

A Monroe County Aircraft Field Permit shall be purchased from the Director of Aviation annually for each general aviation aircraft which is based at the Greater Rochester International Airport. The purchase of such permit and the payment of the permit fee shall exempt the owner of said aircraft from the payment of any further aviation landing fee instituted by the Monroe County Airport Authority for the period during which the permit is valid. Further, the owner of any general aviation aircraft which is not based at the Greater Rochester International Airport and which is not engaged in commercial aviation activities, as further defined hereinafter shall be allowed to purchase an aircraft field permit in lieu of the payment of aviation landing fees.

Definitions:

Based Aircraft: An aircraft which is owned or held by virtue of a leasehold agreement by a person or persons who currently lease the space upon which the aircraft is commonly parked directly from the Airport Authority, or by a person or persons who parks an aircraft in excess of thirty (30) days in an area of the Airport leased by the Airport Authority to an approved Fixed Base Operator.

Commercial Aviation Activity: The carrying of passengers, freight, express, or mail by air for profit, or for student flight, or for other use of an aircraft which requires the pilot thereof to hold a current commercial pilot rating.

Aircraft Field Permit Rate Schedule:

0 lbs. - 12,500 lbs. (MGLW) \$20.00 per 1000 lbs.

12,501 lbs. - up (MGLW) \$30.00 per 1000 lbs.

Annual Commercial Activity Surcharge: \$200.00 per aircraft

3. Fuel Flowage Fee

A Fuel Flowage Fee shall be assessed at a rate of \$0.07 per gallon on all aviation fuel delivered to an aircraft at the Greater Rochester International Airport with the exception of fuel delivered into the aircraft owned by approved Fixed Base Operator or aircraft of companies whose agreement, with the Monroe County Airport Authority, precludes such a fee.

4. Glycol Flowage Fee

A Glycol Flowage Fee shall be assessed at a rate of \$1.15 per applied gallon on all glycol applied to an aircraft at the Greater Rochester International Airport.

ALL FEES AND PERMIT CHARGES AS NOTED ABOVE ARE SUBJECT TO CHANGE WITHOUT NOTICE.

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2020

AUTHORIZE A CONTRACT WITH VMD SYSTEMS INTEGRATORS, INC. TO PROVIDE EXIT LANE MONITORS FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract with VMD Systems Integrators, Inc. for Exit Lane Monitors at the Greater Rochester International Airport.

Section 2. VMD Systems Integrators, Inc. was determined by a Selection Committee to be the most cost effective and qualified of the five (5) respondents. This contract will be for three (3) years, December 1, 2020 through November 30, 2023 with the option of two (2), one (1) year renewals. The annual cost not to exceed:

Year 1: \$387,524.02
Year 2: \$397,139.11
Year 3: \$407,063.88
Year 4: \$417,284.21
Year 5: \$427,822.22

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither VMD Systems Integrators, Inc. nor any of its principal officers owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: November 18, 2020

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting November 18, 2020.

Dated: November 18, 2020

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2020

**AMEND RESOLUTION NO. 16 OF 2020 TO AUTHORIZE A LEASE WITH
FEDERAL EXPRESS CORPORATION, FOR APPROXIMATELY 352,544
SQUARE FEET PREMISES IMPROVED WITH A COMMERCIAL BUILDING
OWNED BY FEDERAL EXPRESS CORPORATION, LOCATED AT 1195
SCOTTSVILLE ROAD AT THE GREATER ROCHESTER INTERNATIONAL
AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a lease and any amendments thereto with Federal Express Corporation for the 352,544 square feet premises, improved with a commercial building owned by Federal Express Corporation, located at 1195 Scottsville Road at the Greater Rochester International Airport, for use solely by Federal Express Corporation, to operate its business.

Section 2. The Lease shall be for a ten (10) year term commencing ~~as of January 1, 2021, and terminating December 31, 2031~~ on or about December 1, 2020 with up to two (2) additional five (5) year extensions upon the mutual written agreement of the parties

Section 3. The rent for the lease term and any extensions thereof shall be as shown on the attached revised chart.

Section 4. The records in the Office of the Monroe County Treasury have indicated that neither Federal Express Corporation nor any of its principal officers owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect once the local law permitting the Lease is duly authorized by the Monroe County Legislature and is filed with the State of New York.

ADOPTION: Date: November 18, 2020

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
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adopted by the Monroe County Airport
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Dated: November 18, 2020

Donald L. Crumb, Jr., Esq., Assistant Secretary

FEDERAL EXPRESS CORPORATION RENT**INITIAL TERM**

Year	Period Start	Period End	Annual Rent	Escalation	Monthly Rent
1	10/1/2020	9/30/2021	\$130,441.28	0.00%	\$10,870.11
2	10/1/2021	9/30/2022	\$130,441.28	0.00%	\$10,870.11
3	10/1/2022	9/30/2023	\$130,441.28	0.00%	\$10,870.11
4	10/1/2023	9/30/2024	\$134,354.52	3.00%	\$11,196.21
5	10/1/2024	9/30/2025	\$134,354.52	0.00%	\$11,196.21
6	10/1/2025	9/30/2026	\$134,354.52	0.00%	\$11,196.21
7	10/1/2026	9/30/2027	\$138,385.16	3.00%	\$11,532.10
8	10/1/2027	9/30/2028	\$138,385.16	0.00%	\$11,532.10
9	10/1/2028	9/30/2029	\$138,385.16	0.00%	\$11,532.10
10	10/1/2029	9/30/2030	\$142,536.71	3.00%	\$11,878.06

FIRST OPTION PERIOD

11	10/1/2030	9/30/2031	\$142,536.71	0.00%	\$11,878.06
12	10/1/2031	9/30/2032	\$142,536.71	0.00%	\$11,878.06
13	10/1/2032	9/30/2033	\$146,812.81	3.00%	\$12,234.40
14	10/1/2033	9/30/2034	\$146,812.81	0.00%	\$12,234.40
15	10/1/2034	9/30/2035	\$146,812.81	0.00%	\$12,234.40

SECOND OPTION PERIOD

16	10/1/2035	9/30/2036	\$151,217.19	3.00%	\$12,601.43
17	10/1/2036	9/30/2037	\$151,217.19	0.00%	\$12,601.43
18	10/1/2037	9/30/2038	\$151,217.19	0.00%	\$12,601.43
19	10/1/2038	9/30/2039	\$155,753.71	3.00%	\$12,979.48
20	10/1/2039	9/30/2040	\$155,753.71	0.00%	\$12,979.48