

Agenda
Monroe County Airport Authority
Annual Meeting
March 17, 2021
12:00 Noon

- | | | |
|----|-----------------------------------------|----------------------------|
| 1. | Pledge of Allegiance | Vazzana |
| 2. | Roll Call | Vazzana |
| 3. | Approval of Minutes from March 18, 2020 | Vazzana |
| 4. | Appointment of Officers | Vazzana |
| | Proposed Slate: | |
| | Vice Chairperson: | R. Thomas Flynn |
| | Assistant Secretary: | Donald L. Crumb, Jr., Esq. |
| | Assistant Treasurer: | Maryanne Fedison |
| 5. | Other Business | Vazzana |
| 6. | Adjournment | Vazzana |

**Agenda
Monroe County Airport Authority
Regular Meeting
March 17, 2021
12:05 p.m.**

- | | |
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| 1. Roll Call | Vazzana |
| 2. Approval of Minutes from January 20, 2021 | Vazzana |
| 3. Treasurers Report | Franklin |
| 4. Finance Committee Report | Stuart |
| 5. Governance Committee Report | Flynn |
| 6. Audit Committee Report | Perrone |
| 7. Approve Submission of Annual Report and Acceptance of 2020 Audit Report by Bonadio & Company, LLP for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport | Fedison |
| 8. Authorization to Amend the Monroe County Airport Authority Documents to change the name to the Frederick Douglass- Greater Rochester International Airport | Moore |
| 9. Update of Cares Funding Applications | Moore |
| 10. Litigation Report | Crumb |
| 11. Traffic Report | Haas |
| 12. Director's Report | Moore |
| 13. Other Business | Vazzana |

Next Meeting is May 19, 2021

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2021

APPROVE SUBMISSION OF ANNUAL REPORT AND ACCEPTANCE OF 2020 AUDIT REPORT BY BONADIO & COMPANY, LLP

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Annual Report for the Monroe County Airport Authority as presented at this meeting, is hereby accepted and it is authorized and directed that said report be filed with NYS Authority Budget Office, the County Executive, Chief Financial Officer, and President of the County Legislature for the County of Monroe in compliance with Section 2800 of the Public Authorities Law. The financial reports included as part of the Annual report are hereby approved. Maryanne Fedison, Assistant Treasurer, is designated to certify the Annual Report, and any portions thereof, requiring certification by the Public Authorities Law.

Section 2. Public Authorities Law Section 2824 requires the establishment of policies regarding payment of salary, compensation and reimbursement and rules for time and attendance of the chief executive and senior management. The Authority hereby determines that said policies and rules are not required since all services to the Authority are rendered by the County of Monroe pursuant to a Lease and Operating Agreement dated September 15, 1989 and the Authority has no employees and has not created any employee positions.

Section 3. Based upon the review and recommendation of the Audit Committee the Monroe County Airport Authority hereby readopts the policies, as revised and updated, as follows: Business and Travel Expense Policy; Code of Ethics Policy; Credit Card Policy; Disbursement Policy; Extension of Credit to Board Members and Executive Officers Policy; Fixed Asset Policy; Internal Controls and Financial Accountability Policy; Investment and Deposit Policy; Procurement Disclosure Policy, Procurement Policy; Tracking, Inventory, and Disposal of Assets and Acquisition of Real Property; Travel Policy; and Whistleblower Policy. (<https://rocairport.com/mcaa>)

Section 4. The Authority having reviewed the 2020 Financial Statements and Independent Auditors' Report prepared by Bonadio & Company, LLP hereby accepts said Report and authorizes its filing as required by the Public Authorities Law.

ADOPTION: Dated: March 17, 2021

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held March 17, 2021

Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2021

**AUTHORIZATION TO AMEND THE MONROE COUNTY AIRPORT AUTHORITY
DOCUMENTS TO CHANGE THE NAME OF THE GREATER ROCHESTER
INTERNATIONAL AIRPORT TO THE FREDERICK DOUGLASS - GREATER
ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:

Section 1. The Administrative Director is hereby authorized to amend Monroe County Airport Authority documents to change the name of the Greater Rochester International Airport to the Frederick Douglass - Greater Rochester International Airport in each such document.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: March 17, 2021

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held March 17, 2021

Dated:

Donald L. Crumb, Jr., Esq., Assistant Secretary