

**MINUTES**  
**MONROE COUNTY AIRPORT AUTHORITY - VIA TELECONFERENCE**  
**Finance Committee Meeting**  
**March 17, 2021**

**Present:**

Hank Stuart, Chairman  
James G. Vazzana, Esq.  
Susan Keith

**Others Present:**

Andy Moore	Administrative Director
Robert Franklin	Treasurer
Maryanne Fedison	Assistant Treasurer
Donald L. Crumb Jr. Esq.	Assistant Secretary
Randall Shepard	Bonadio
David Young	
Donna Schott	
Michael Wall	

Meeting was called to order at 10:00 am.

**Approval of Minutes from March 18, 2020**

A motion was made to approve by Member Keith and seconded by Member Stuart. The motion passed 2-0. (Chairman Vazzana called in late)

**Discussion of Current Debt**

Treasurer Robert Franklin reported that the only debt the Airport Authority has is the \$1.28M bond issued in 2018 matures in October 2023. The Authority will cease 6 months after the bond is paid leaving future options of: the Airport Authority ceases to exist, we add more debt or we form a new Authority. Discussion ensued on the financial impact the lack of travel has had on the Authority and Mr. Crumb recommended it would be wise for this committee to meet several times to formulate a plan for the future of the Airport Authority. Member Stuart mentioned we would need a decision by April 2023 and requested a consultant(s) to work with on this matter. Director Moore recommended TJ Roskelley Esq. or Steve Baldwin & Associates, as they both have aviation expertise. The committee decided to speak with the County Executive before proceeding. Chairman Vazzana recommended inviting County Executive Bello to the May 19, 2021 meetings.

The committee recognized and thanked Don Crumb for his time and effort he puts into the Airport Authority.

**Update of Airport Capital Program**

Administrative Director Moore, provided an extensive overview of the 2021 ACIP projects. In summary approximately 5 projects totaling more than \$14M were covered.

**Other Business**

Chairman Stuart scheduled the next Finance Committee meeting for May 19, 2021 at 10:00 Am., which will be to discuss the future of the Airport Authority.

A motion was made by Member Keith and seconded by Member Vazzana to adjourn the meeting.  
Meeting was adjourned @ 10:30 AM

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Donald L. Crumb Jr.", written in a cursive style.

Donald L. Crumb Jr., Esq.

Assistant Secretary

Dated: *March 24, 2021*



**Other Business**

Mr. Robert Franklin asked Administrative Director Moore, about landing fees in relation to air service and cost of airfare. Administrative Director Moore emphasized the importance of keeping landing fees low and that the airlines decide what to charge for airfare and that passenger demand drives routes and number of flights.

A Motion was made to adjourn the meeting by Member Brew and seconded by Member Perrone. Unanimously passed 3-0.

Meeting was adjourned @ 11:25 a.m.

The next Audit Committee Meeting is May 19, 2021.

Respectfully Submitted,

*Donald L. Crumb Jr.*  
Donald L. Crumb Jr., Esq.

Assistant Secretary

Dated: *March 24, 2021*

**MINUTES  
MONROE COUNTY AIRPORT AUTHORITY – VIA TELECONFERENCE  
Governance Committee Meeting  
March 17, 2021**

**Present:**

Susan Keith  
Hon. Joshua Bauroth

**Excused Absence:**

R. Thomas Flynn                      Chair

**Others Present:**

Andrew Moore                      Administrative Director  
Donald L. Crumb Jr., Esq.        Assistant Secretary  
Maryanne Fedison                 Assistant Treasurer  
Michael Wall  
David Young  
Donna Schott  
Michael Wall

Meeting was called to order by Member Keith at 11:30 am.

**Approval of the Minutes from March 18, 2020 Governance Committee Meeting**

A motion was made to approve by Member Bauroth and seconded by Member Keith. The motion passed unanimously 2-0.

**Annual Review of Mission Statement and Performance Goals & Measures**

Member Bauroth presented the annual review of the mission statement and each performance goal and measure with the committee. A motion was made to approve each goal by Member Keith and seconded by Member Bauroth. The motion passed unanimously 2-0.

**Annual Review of Confidential Evaluation of Board Performance – Summary Results**

Assistant Secretary Crumb presented the annual review of confidential evaluation of board performance summary results. A motion was made to approve by Member Bauroth and seconded by Member Keith. The motion passed unanimously 2-0.

**Ethics Hotline Report**

Assistant Secretary Crumb reported that there were no calls to the Ethics hotline for the reporting period.

**Other Business**

No other business was presented.

A motion was made by Member Bauroth and seconded by Member Keith to adjourn the meeting.  
Meeting was adjourned @ 11:47 AM

Respectfully Submitted,



Donald L. Crumb, Jr., Esq.

Assistant Secretary

Dated: *March 24, 2021*