

**Agenda  
Monroe County Airport Authority  
Regular Meeting  
May 19, 2021  
12:00 pm**

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| 1. Pledge of Allegiance  | Vazzana  |
| 2. Roll Call   | Vazzana  |
| 3. Approval of Minutes from March 17, 2021   | Vazzana  |
| 4. Treasurers Report   | Franklin |
| 5. Finance Committee Report  | Stuart   |
| 6. Audit Committee Report  | Perrone  |
| 7. Authorize Contract with AVFlight Rochester Corporation for Management, Operation and Maintenance of the Fuel Farm at the Frederick Douglass - Greater Rochester International Airport | Crumb    |
| 8. Traffic Report  | Haas     |
| 9. Directors Report  | Moore    |
| 10. Other Business   | Vazzana  |

**Next meeting is July 21, 2021**

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. of 2021**

**AUTHORIZE CONTRACT WITH AVFLIGHT ROCHESTER CORPORATION FOR  
MANAGEMENT OPERATION AND MAINTENANCE OF THE FUEL FARM FOR THE  
MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS -  
GREATER ROCHESTER INTERNATIONAL AIRPORT (ROC)**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute a contract, and any amendments thereto, with AV Flight Rochester Corporation for management, operation, and maintenance of the Fuel Farm at the Frederick Douglass – Greater Rochester International Airport.

Section 2. AVFlight Rochester Corporation was determined by a Selection Committee to be the most qualified of the two respondents. The contract shall incorporate the requirements as outlined in the Request for Proposal dated March, 8, 2021. The term of this contract will be for a period of three (3) years, with options exercisable by the Authority to renew for up to two (2) consecutive three (3) year terms at the mutual consent of both Operator and Authority.

Section 3. The management fee shall be \$60,000 plus reimbursable direct costs and reimbursable indirect costs as per Article 4 of the Agreement. The management fee will remain at \$60,000 per year for the initial 3 year term; and shall increase 3% at each extension, should any extension be exercised.

Section 4. The records in the office of the Monroe County Treasury have indicated that neither AVFlight Rochester Corporation nor any of its principal officers owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately

ADOPTION:

Dated: May 19, 2021

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 19, 2021.

Dated:

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Donald L. Crumb, Jr., Esq., Assistant Secretary