

**Agenda
Monroe County Airport Authority
Regular Meeting
September 20, 2023
12:00 p.m.**

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| 1. Pledge of Allegiance | Vazzana |
| 2. Roll Call | Vazzana |
| 3. Approval of Minutes from July 19, 2023 | Vazzana |
| 4. Treasurers Report | Franklin |
| 5. Audit Committee Report | Perrone |
| 6. Appointment of Governance Committee Chair of the Monroe County Airport Authority Board | Crumb |
| 7. Approval and Adoption of the 2024 MCAA Operating Budget | Fedison |
| 8. Approval and Adoption of the 2024 MCAA Renewal and Replacement Budget | Fedison |
| 9. Authorize an Amendment with VMD Systems Integrators, Inc. to Provide Exit Lane Monitors for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester Int'l Airport | Fedison |
| 10. Authorize an Amendment to Operation of the Food and Beverage Concession Agreement with Taste of Rochester, LLC for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester Int'l Airport | Fedison |
| 11. Traffic Report | Haas |
| 12. Director's Report | Moore |
| 13. Other Business | Vazzana |

Next meeting is November 15, 2023

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

APPOINTMENT OF GOVERNANCE COMMITTEE CHAIR OF THE MONROE COUNTY AIRPORT AUTHORITY

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby appoints Governance Member Hon. Howard Maffucci to be the Governance Chair. Committees as follows:

Governance

Hon. Howard Maffucci, (*Chair*)

Susan Keith

Audit

John J. Perrone, Jr., (*Chair*)

Charles Henry Stuart

Hon. Steve Brew

Finance

Charles Henry Stuart, (*Chair*)

James G. Vazzana, Esq.

Susan Keith

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: September 20, 2023

Vote: X-X

I, Donald L. Crumb, Jr. Esq., Assistant Secretary, Monroe County Airport Authority, do hereby certify that the within Resolution was duly adopted by the Monroe County Airport Authority at a General Meeting held September 20, 2023.

Dated: September 20, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

**APPROVAL AND ADOPTION OF THE 2024 MONROE COUNTY AIRPORT
AUTHORITY OPERATING BUDGET**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY
AIRPORT AUTHORITY, as follows:

Section 1. The 2024 Budget, in the form presented to the Authority and
Attached hereto is adopted.

Section 2. This resolution shall take effect immediately.

ADOPTION: DATED: September 20, 2023

Vote: x-x

I, Donald L. Crumb, Jr. Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 20, 2023.

Dated: September 20, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. of 2023

**APPROVAL AND ADOPTION OF THE 2024 MONROE COUNTY AIRPORT
AUTHORITY RENEWAL AND REPLACEMENT BUDGET**

BE IT RESOLVED BY THE MEMEBERS OF THE MONROE COUNTY
AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and
adopts the 2024 Renewal and Replacement Budget as presented at this meeting and
appended hereto and made a part hereof.

Section 2. This resolution shall take effect immediately.

ADOPTED: DATED: September 20, 2023

Vote: x-x

I, Donald L. Crumb, Jr. Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 20, 2023.

Dated: September 20, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ___ of 2023

**AUTHORIZE AN AMENDMENT WITH VMD SYSTEMS INTEGRATORS, INC. TO
PROVIDE EXIT LANE MONITORS FOR THE MONROE COUNTY AIRPORT
AUTHORITY AT THE FREDERICK DOUGLASS - GREATER ROCHESTER
INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment (the "Amendment") to the contract with VMD Systems Integrators, Inc., authorized by Resolution 20 of 2020 and effective December 1, 2020 (the "Contract"), to provide exit lane monitors at the Frederick Douglass - Greater Rochester International Airport.

Section 2. The Amendment shall be amended to decrease the extension fee to an amount not to exceed \$276,519.60 for the term of December 1, 2023 through June 30, 2024.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither VMD Systems Integrators, Inc. nor any of its principal officers owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: September 20, 2023

Vote: x-x

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting September 20, 2023.

Dated: September 20, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. ____ of 2023

AUTHORIZE AN AMENDMENT TO OPERATION OF THE FOOD AND BEVERAGE CONCESSION AGREEMENT WITH TASTE OF ROCHESTER, LLC FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS - GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an amendment of the current operation of food and beverage concession agreement at the Frederick Douglass - Greater Rochester International Airport with Taste of Rochester, LLC.

Section 2. The Amendment shall change the concession fees as follows:

- Concession fees of the greater of either:
 - minimum annual guarantee of \$48,000 for each of the Concession Years, (the “MAG”), or
 - 9% of the annual Gross Sales for food, non-alcoholic beverages and products; and
15% of the annual Gross Sales for beer and wine.

Section 3. The records in the Office of the Monroe County Treasury have indicated that neither Taste of Rochester, LLC, nor any of their principal officers, owe any delinquent Monroe County property taxes.

Section 4. This resolution shall take effect immediately.

ADOPTION: Date: September 20, 2023

Vote: X-X

I, Donald L. Crumb, Jr., Esq., Assistant Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 20, 2023.

Dated: September 20, 2023

Donald L. Crumb, Jr., Esq., Assistant Secretary