

Minutes
MONROE COUNTY AIRPORT AUTHORITY
REGULAR MEETING
January 17, 2024

Present:

James G. Vazzana, Esq., Chairman
Hank Stuart
Hon. Steve Brew
Susan Keith
John J. Perrone, Jr.
Hon. Howard Maffucci

Excused Absence:

Maryanne Fedison Assistant Treasurer
Robert Franklin Treasurer

Others Present:

Andrew Moore Administrative Director
Steve Barz Assistant Airport Director
John Bringewatt, Esq. Secretary
Donald L. Crumb, Jr. Esq. Assistant Secretary
David Haas
Mike Wall Airport Engineer
Rich Wood USAirports

Meeting was called to order by Chairman Vazzana @ 12:00 PM.

Approval of the Minutes from November 15, 2023

The minutes were approved without changes. A motion to accept the minutes was moved by Member Keith and seconded by Member Perrone. The motion passed unanimously 6-0.

Treasurers Report

Treasurer's Report was postponed for this meeting due to the excused absences of Treasurer Franklin and Assistant Treasurer Fedison.

Audit Committee Report

Presented by Member Perrone, who discussed StoneBridge's audit of MAPCO Auto Parks. Member Perrone reported that the audit was clean and there were no additional concerns. Additionally, he praised the MAPCO team for their professionalism and service, which was evident throughout the audit. Member Perrone also summarized the future audit plan, which was found in line with previous audit schedules.

No questions.

Motion made by Member Brew, seconded by Member Maffucci. Passes 6-0.

Authorize Expenditure in an amount not to exceed \$750 for Beacon Sponsorship of the 2024 New York Aviation Management Association (NYAMA) Advocacy Day for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport.

Director Moore informed the board that Mike Wall will be attending Advocacy Day on behalf of the Airport, February 13-14, 2024 in Albany, NY.

Chairman Vazzana asked clarifying questions about the event details.

Director Moore provided additional details.

A motion was made to approve this expenditure by Member Perrone and seconded by Member Maffucci. The motion passed unanimously 6-0.

Authorize Expenditure in an amount not to exceed \$5,000 for Silver Sponsorship of the 2024 New York Aviation Management Association (NYAMA) Fall Conference & Exhibit Show for the Monroe County Airport Authority at the Frederick Douglass-Greater Rochester International Airport

Director Moore stated that this conference would be held September 9-11, 2024 in Buffalo, NY this year.

A motion was made to approve this expenditure by Member Brew and seconded by Member Perrone. The motion passed unanimously 6-0.

Annual Statement of Financial Disclosure for Members and Officers of the Monroe County Airport Authority

Assistant Secretary Crumb reminded each board member and officer that they were emailed a copy of the annual statement of financial disclosure for the MCAA. Members and officers need to return the annual statement of financial disclosure to his attention no later than March 6, 2024.

Traffic Report

David Haas reported that enplanements for 2023 were 1,321,492, an increase of 14.2% over 2022 (1,157,014). This was the highest enplanement level since 2008 (1,360,522). Total passengers for 2023 were 2,640,954. November 2023 enplanements were 110,562, an increase of 5.3% over November 2022. December 2023 enplanements were 104,466, an increase of 12.9% over December 2022.

Member Keith asked about the impact of retiring pilots on flight schedules.

Mr. Haas provided additional details and information.

Director's Report

Director Moore shared a note that he received from a local resident about the purchase of a property near the Airport.

Director Moore provided an update on the State Grant construction project that is currently in process in the Airport Terminal. Director Moore provided an updated on the project schedule.

Director Moore shared updated air service information with the Board.

Member Maffucci asked a question about a nearby vacant property.

Director Moore provided details on redevelopment of the property.

No further questions.

Ethics Hotline

Assistant Secretary Crumb reported that no calls came into the Ethics Hotline for the reporting period.

Other Business

No other business was presented.

A motion to adjourn the meeting was made by Member Keith and seconded by Member Perrone. The motion passed unanimously 6-0.

Meeting was adjourned @ 1:15 PM

The next Board Meeting is Wednesday, March 20, 2024 as follows:

Audit Committee Meeting 10:30 am

Governance Committee Meeting 11:30 am

Annual Meeting 12 noon

Regular Meeting 12:05 pm

Respectfully Submitted,

Donald L. Crumb, Jr.

Donald L. Crumb, Jr., Esq.

Assistant Secretary

Dated: *01/24/2023*

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 1 of 2024

AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$750 FOR BEACON SPONSORSHIP AT THE 2024 NEW YORK AVIATION MANAGEMENT ASSOCIATION (NYAMA) ADVOCACY DAY FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS-GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$750 on behalf of the Monroe County Airport Authority for a Beacon Sponsorship of the 2024 New York Aviation Management Association (NYAMA) Advocacy Day to be held February 13 & 14, 2024, in Albany, NY.

Section 2. This resolution shall take effect immediately.

ADOPTION: Date: January 17, 2024

Vote: 6-0

I, Donald L. Crumb, Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held January
17, 2024
Dated: January 17, 2024


Donald L. Crumb, Jr., Esq., Assistant Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 2 of 2024

AUTHORIZE EXPENDITURE IN AN AMOUNT NOT TO EXCEED \$5,000 FOR SILVER SPONSORSHIP AT THE 2024 NEW YORK AVIATION MANAGEMENT ASSOCIATION (NYAMA) FALL CONFERENCE & EXHIBIT SHOW FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE FREDERICK DOUGLASS-GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Administrative Director of the Monroe County Airport Authority is hereby authorized to expend an amount not to exceed \$5,000 on behalf of the Monroe County Airport Authority for a Silver Sponsorship of the 2024 New York Aviation Management Association (NYAMA) Fall Conference & Exhibit Show to be held September 9-11, 2024 in Buffalo, NY.

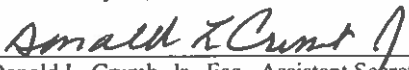
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Donald L. Crumb, Jr., Esq., Assistant Secretary